



Reminder 2024, No. 01

THURSDAY 11TH JANUARY 2024

We are committed to providing email reminders regularly. If you want to be on our emailing list for these reminders please contact us at this email address:

irtps@vanuatu.gov.vu

These reminders will be also available on our website:



Mission

For the good of Vanuatu collect revenue, protect our borders and facilitate legitimate trade

Vision

We are a Capable and Committed Customs & Tax Administration for a modern Vanuatu



IMPORTANT REMINDERS

FROM OUR TAXPAYER SERVICES SECTION

1. DECEMBER 2023 MONTHLY AND QUARTERLY VAT RETURN



The December 2023 Monthly and Quarterly VAT return needs to be filed by Monday 29th January 2024. If VAT is payable, then it needs to be paid by Monday 29th January 2024.

We prefer you to file and pay VAT on time.

However, please be aware that penalties will be charged to some extent as follows;

If you file late:

- A late filing penalty of **VT30,000** (for an individual) or **VT50,000** (for an entity).

If you pay late:

- A late payment penalty of **5%** of the total that should have been paid.

Note: VAT Return forms are available from our website: <https://customsinlandrevenue.gov.vu>



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2. PAYMENT OF TAXES

Please be advised that Payments of all Taxes should be made at the Taxpayer service office counter.

However, only for VAT, the lodgment of VAT Returns and Payments can made through direct deposit to the Bank accounts Below and must be lodged at the counter or via email including payment remittances.

Bank Name	Account Name	Account Number
NBV	Government of Vanuatu Inland Revenue Account	0001008004
BRED	Government of Vanuatu VAT - Online Payment (DCIR) Account	00229663010096
ANZ	Vanuatu Government Operating Account	1582850

For the narratives, please use the below formats:

The monthly return should be in this format - VAT-TIN-Month- Year **E.g.; VAT- 153128-M12-2023** (the month in this example is December, initial as M12)

Quarterly returns payment would be as follows: VAT-TIN-Quarter-year. **E.g.; VAT – 152128- Q4-2023.**

For Direct Deposit to any bank account above, Provide a copy of Remittances Advice from the commercial Banks with the return.



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For further information, please contact the Taxpayer Services Office in Port Vila on telephone number 33091, Luganville office 33760, and Tanna office 88058.

We advise in regards to VAT returns that, all taxpayers must print their updated email address on their VAT return form to ease the follow-up and communication in regard to any VAT issue or Queries.

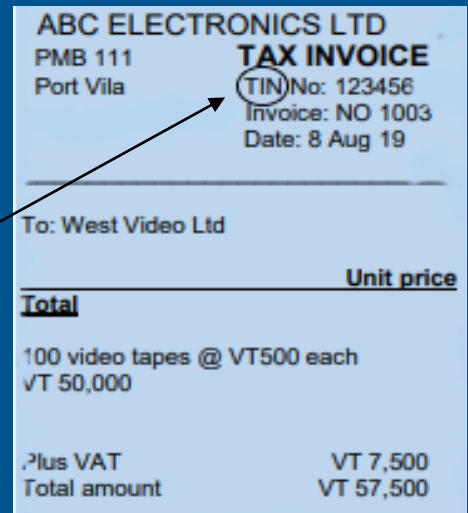
VALUE ADDED TAX RETURN		Value Added Tax Act [Cap 247]	
Name	<input type="text"/>	TIN Number	1 <input type="text"/>
Address	<input type="text"/>	Period Start	<input type="text"/>
	<input type="text"/>	Period End	2 <input type="text"/>
3 <input type="text"/>	<input type="text"/>	Phone number	4 <input type="text"/>
Email	<input type="text"/>		

3. Taxpayer Identification Number (TIN)

We are Moving From CT numbers to TIN's.

If you have a CT number it becomes your TIN. From 2020 onwards, we expect you to change your receipt, Tax Invoice, etc., to show your TIN.

Receipts and expenses will be disallowed if no proper tax invoice and receipts are recorded.





INLAND REVENUE

<https://customsinlandrevenue.gov.vu>

irtps@vanuatu.gov.vu

+678 33090 / 33091

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4. BUSINESS LICENSE RENEWAL



2023 business licenses are valid until 31st December 2023 and are subject to renewal on or before 31st January 2024.

All applications For business licenses renewal must be lodged in January 2024.

Late payment penalty may apply after 31st January 2024.

5. LIQUOR LICENSES RENEWAL



For 2024 Liquor Licenses, all applications must be lodged From 2nd to 31st January 2024.

Due to the Lengthy process of Approval from the three different authorities namely Municipal Council, the Police, and The Minister of Internal Affairs.

Start preparing your 2024 Liquor license application form [NOW](#).



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6. RENEWAL OF DRIVING LICENSES



All driving licenses must be renewed before the license expires.

Every license holder **MUST** provide a valid medical certificate upon renewal. The Prescribed medical form is to be collected from the Taxpayer Services Office or from the Department's website.

The Medical certificates issued are valid only for 6 months. The license holder who wishes to apply for a renewal **MUST** physically come down to the office to have his/her picture re-taken and sign on the card electronically.

The renewal fee is **VT5,000**.



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7. NI-VANUATU RESIDING OVERSEAS – DRIVER'S LICENCES

➤ For renewal, you must provide:

- A Valid Medical certificate from a certified health practitioner in the city and/or area you are currently residing.
- Passport size photo
- A relative or an Agent can assist on your behalf to pay at the counter for a driver's license to be renewed.

➤ It is **restricted** for Ni-vans residing overseas to obtain a new driver's license or a new learner's license.

However, it may be possible to obtain a new driver's license but only if you have obtained the following;

- A Valid learners license in Vanuatu
- A Valid Certificate of ability to drive from Vanuatu Police after you have been physically tested.
- A passport-size photo and A relative or an Agent can assist on your behalf to pay at the counter for a driver's license to be issued.